



2016-2017 Orchestra Season Student/Parent Handbook

MEMBERSHIP POLICIES, PROCEDURES, & EXPECTATIONS

1. Participation in BaYS is a school year commitment to weekly rehearsals and three regular concerts. There are no rehearsals on school vacations or holidays. In addition, on alternate years (including 2014-2015) the Symphony performs with the Plymouth Philharmonic Orchestra in their Spring Classical Concert. Mark your calendars to avoid conflicts and surprises!
2. Private lessons are strongly encouraged.
3. Students who participate in BaYS are required to participate in their school music/ensemble program if there is one as part of the music curriculum. We want to support and enrich, not replace, school music programs.
4. Members are expected to attend all rehearsals and concerts unless excused by the Conductor. Check calendars for dates and plan ahead. **Students who, due to an irresolvable conflict need to miss a dress rehearsal or concert, should discuss this directly with their conductor, Mr. Langille or Ms. Sassano.** Except for illness and family emergency, we ask that you notify us of any impending absence (i.e. school music conflict) as soon as it is known. Complete the absence form and turn it in to Dr. Sulbarán or to your group's Conductor. An Absence Form is required for all absences. This form is available to download on the BaYS website, and is also included at the end of this handbook.
5. If a student misses two or more rehearsals for a concert, excused or unexcused, his/her participation in the concert may be subject to conductor approval.
6. Punctuality is important. Students should arrive at rehearsals early enough to allow time for tuning and set-up. Rehearsals will start promptly at 6:00.
7. Music should be well prepared by the student at home. Daily practice of the orchestra music is expected, as is taking the music to your private teacher for help.
8. Students should have the following items with them at each rehearsal:
 - Their own music/binder
 - A sharpened pencil with an eraser
 - Instrument specific items – spare strings, rosin, reeds, valve oil, etc.

9. Refreshments and water will be available during rehearsal breaks. **PLEASE CHECK THE WEEKLY SNACK SCHEDULE**, and bring snack on your evening.

10. For reasons of safety and security, and because we are guests using the facilities, students must remain in the designated areas of the building for rehearsals, breaks, and while waiting to be picked up. Appropriate and courteous behavior is expected at all times.

11. Students are requested to assist with the set-up and break-down of the rehearsal area as necessary.

CONCERT DRESS

Symphony Orchestra:

- **Girls:** Black dress or black skirt (mid-calf or longer)/ Black pants, black blouse, black shoes and black tights or nylons. No tennis shoes, sandals, white shoes, or white tights.
- **Boys:** Black tuxedo or jacket, black dress pants, long sleeve white shirt, black bowtie, black shoes and black socks. No sneakers, sandals, or white socks.

Repertory Orchestra:

- **Girls:** Black skirt (mid-calf or longer)/Black pants, white blouse, black shoes and black tights or nylons. No tennis shoes, sandals, white shoes, or white tights.
- **Boys:** Black dress pants, long sleeve white shirt, long tie, black shoes and black socks. No sneakers, sandals, or white socks.
**** Students performing in both orchestras should dress for Symphony**

INCLEMENT WEATHER PROCEDURES

- In the event of snow or other weather emergencies, we will email every student and parent no later than 4:00 on the afternoon of the scheduled rehearsal. If all after-school activities are cancelled in Marshfield, that will include BaYS. It is generally announced on WATD 95.9 fm.
 - Cancelled rehearsals will generally not be rescheduled. Conservatory, BaYS phone 781-749-7565 x32 Email address (Best and quickest response) Bays@sscmusic.org
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ABSENCE FORM

For planning purposes, Conductors need to know exactly who will/will not be at each rehearsal. Your cooperation in completing this form in a timely manner is essential and appreciated.

For anticipated absences (school performances, other irresolvable conflicts), please complete this form and give it to Dr. Sulbarán as soon as the conflict presents itself (**at least one week notice is requested**). For unanticipated absences (family emergency, illness), please complete this form and give it to Dr. Sulbarán at the next rehearsal.

Student's Name _____

Date(s) of absence(s) _____

Reason for absence

Student's Signature Date

Parent/Guardian Signature Date